

THREE LAKES ZONING ADVISORY COMMITTEE

MINUTES OF THE SPECIAL MEETING OF DECEMBER 15<sup>TH</sup>, 2008

MEETING WAS CALLED TO ORDER AT 4:10 PM.

PRESENT WERE COMMITTEE MEMBERS PAT VOLK, GEORGE LEIMBACHER, MITCH FLANNERY, SCOTT SODER. ALSO PRESENT WERE TOWN BOARD MEMBER ED COTTINGHAM, TOWN CLERK COURTNEY PETERSON, AND GUEST FRED HEGEMAN.

A MOTION WAS MADE BY VOLK AND SECONDED BY FLANNERY TO APPROVE THE AGENDA. PASSED ALL AYES.

WE SKIPPED DOWN THE AGENDA TO FRED HEGEMAN'S CUP APPLICATION FOR A 5 UNIT RENTAL ON WINKLER ROAD. THIS WAS BROUGHT BEFORE OUR COMMITTEE IN EARLY 2007 AND A LIST OF CONCERNS BY NEIGHBORS SENT THE APPLICATION BACK TO THE COUNTY FOR MORE INPUT FROM HEGEMAN. THERE WAS A LIST OF 8 CONCERNS FOR US TO CONSIDER:

1) FIRE PROTECTION: WE DEFERRED THIS TO FIRE CHIEF HERB STUCKART. COURTNEY CONTACTED HIM AT HOME BY PHONE DURING THIS MEETING. HE SAID HE WOULD FIGHT ANY POSSIBLE FIRE AT THE LOCATION FROM THE STREET, SO NOTHING SPECIAL NEEDS TO BE PROVIDED BY HEGEMAN. HOWEVER, AN INTERIOR BLUE PRINT WOULD BE PROVIDED TO THE FIRE DEPARTMENT AND HEGEMAN AGREED TO SUPPLY ONE. WE AGREED TO RECOMMEND THIS TO THE TOWN BOARD.

2) NOISE CONTROL: WE FELT THAT THERE ARE ORDINANCES ALREADY IN PLACE FOR THIS. WE RECOMMEND TO HAVE ONEIDA COUNTY PLANNING & ZONING AND LOCAL POLICE HANDLE THIS.

3) PETS, NUMBERS & CONTROL: WE RECOMMENDED AND HEGEMAN AGREED TO HAVE HIS LEASE STATE THAT ONLY ONE DOG PER UNIT IS ALLOWED AND MUST BE CONTROLLED. THE EXCEPTION IS THE TWO CURRENT TENANTS.

4) SOLID WASTE: HEGEMAN INTENDS TO CONTRACT WITH A WASTE COMPANY FOR A DUMPSTER TO BE LOCATED NEAR THE STREET ADJACENT TO NEIGHBOR'S DUMPSTER WITH WEEKLY PICKUP. WE AGREED TO RECOMMEND THIS TO TOWN BOARD.

5) NUMBER OF OFF-STREET PARKING SPOTS: HEGEMAN STATED THAT THE COUNTY RECOMMENDS 15 SITES. THE APARTMENT HAS FOUR 1 BEDROOM UNITS AND ONE 2 BEDROOM UNIT. WE RECOMMEND THAT HEGEMAN HAVE AT LEAST 10 OFF-STREET SITES AND SEEK TENANTS WITH 2 OR LESS VEHICLES.

6) RELOCATE REAR RETAINING WALL: WE RECOMMEND THAT IF THE RETAINING WALL IS REPLACED, THEN THERE SHOULD BE A SAFETY FENCE ON TOP TO PREVENT FALLS.

7) STORM WATER RUN-OFF: WE RECOMMEND THAT HEGEMAN TRY TO HANDLE AS MUCH STORM WATER ON HIS PREMISES AS POSSIBLE. HE WILL INSTALL A FRENCH DRAIN SYSTEM OR COMPARABLE SYSTEM WITHIN A REASONABLE TIME AS TOWN BOARD RECOMMENDS. (IE, WITHIN 18 MONTHS OF CUP APPROVAL)

8) PRIVACY FENCE: WE RECOMMEND THAT HEGEMAN INSTALL A 6 FOOT HIGH PRIVACY FENCE ON THE NORTH LINE OF HIS PROPERTY FROM THE REAR OF HIS BUILDING TO THE EAST PROPERTY LINE OR AT LEAST THE HILL. WE ALSO RECOMMEND HEGEMAN INSTALL A 6 FOOT PRIVACY FENCE ALONG HIS SOUTH LINE FROM THE FRONT OF THE NEIGHBOR'S HOME TO 5 FEET BEHIND THE HOME. THE TOWN BOARD SHOULD DETERMINE WHEN A COMPLETION DATE SHOULD BE.

WE RECOMMEND TO APPROVE THE CUP WITH THE ABOVE CONDITIONS. MOTION BY FLANNERY, SECOND BY LEIMBACHER. PASSED ALL AYES.

WE DISCUSSED THE ADDITION AND REPLACEMENT FOR ZIMMERMAN. WE RECOMMEND THE TOWN BOARD APPOINT AT LEAST ONE MEMBER AND CONSIDER ADDING TWO TO ASSURE A QUORUM AT ALL MEETINGS. THE FOLLOWING ARE CANDIDATES IN ORDER OF NEEDED QUALIFICATIONS:

1) BILL MARTINEAU

2) NORRIS ROSS

3) KEVIN KELLEY

THIS WAS A MOTION BY FLANNERY, SECOND BY VOLK. PASSED ALL AYES.

TOWN BOARD SUPERVISOR COTTINGHAM REQUESTED OUR COMMITTEE BE INVOLVED IN WORKING WITH THE NEWLY FORMED "SIGN AND BANNER" COMMITTEE TO RESOLVE LATEST THREATS BY COUNTY TO FINE BUSINESS OWNERS WITH ILLEGAL ADVERTIZING. FLANNERY AND VOLK AGREED TO ATTEND THEIR NEXT MEETING ON DECEMBER 18<sup>TH</sup>, 2008 AND SEE IF WE COULD BE OF ASSISTANCE.

THE "AFTER-THE-FACT" CUP FOR THE PETROLEUM MUSEUM WAS TABLED.

THERE WAS NO OPEN DISCUSSION. MEETING ADJOURNED.